

MINUTES
Friends of Rockport Library Board Meeting

December 16, 2016

Present: Jo Desmond, Betsy Elwin, Carole Gartley, Judy Lindahl, Nelda McClelland, Pat Messler.

Absent: Ann Filley, Kathleen Meil, Ben Blackmon.

Meeting called to order at 8:45 am

Secretary's Report: minutes from Nov 18, 2016 accepted

Treasurer's Report: In Ann's absence, Pat reviewed her report. The 2017 annual budget will be presented at the January meeting. Report accepted.

Library Director's Report – Pat distributed Ben's November report via email.

Old Business:

Pat reported on Allen Agency's proposal for liability insurance for FRPL. Cale Pickford was able to get MMG (Maine Mutual) to insure the group as a book store, which carries a low rate and represents the most appropriate classification. The minimum policy premium and their quote is \$450 for a year. This proposal meets the requirements of MRC or other building owners requiring insurance.

General Liability (coverage for third party claims for bodily injury and property damage) is \$1,000,000 per occurrence, \$2,000,000 aggregate. Hired and non-owned auto coverage (protects the organization from claim relating to volunteers using their personal cars for "Friends" business) \$1,000,000. Business Property (insures books and other owned property): \$25,000 limit and \$500 deductible.

This quote does not include coverage for Directors and Officers liability.

The board voted to approve the terms of the policy and instructed Pat to finalize the purchase.

New Business:

In Ben's absence Pat discussed his request that Friends donate funding for carpeting in the Marine room. He obtained estimates from The Home Depot for \$750, from Floor Magic for \$884, and from Cayouette Flooring for \$1,000-1.500. Jo asked whether the owner of the building would contribute to such an improvement to the building; Pat said to date he has declined to pay for any changes. Betsy suggested we ask Bob Duke to match the Home Depot cost. After much discussion the board voted to fund the cost of carpeting up to \$1,000 and to ask Ben to try to get a lower price. Pat will relay that message.

Other Business:

Jo discussed how many Friends volunteer for library events and suggested we figure out how much money that represents in terms of support for the library. We could publicize that figure. We need to find a way to track volunteer hours. *(Ben includes volunteer hours and calculates how much money that saves the town in his monthly reports. It doesn't include Friends.)*

Pat suggested the board provide holiday refreshments to the library staff to show them our appreciation for all they do. The board agreed to drop off cookies, fruit, cheese, etc on Wednesday, December 21.

Next Meeting Date: Friday, January 27, 2017 at 8:30 am
Meeting adjourned: 10:10 am

Respectfully submitted,
Judy Lindahl, Secretary